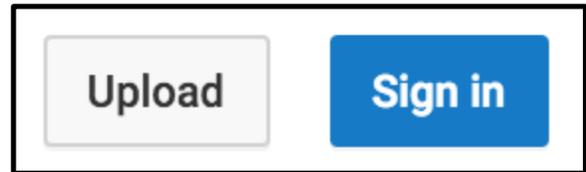


# How To Upload your Graduation Video File to Youtube and share the link.

## Step 1

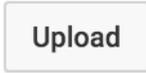
Go to [www.youtube.com](http://www.youtube.com)

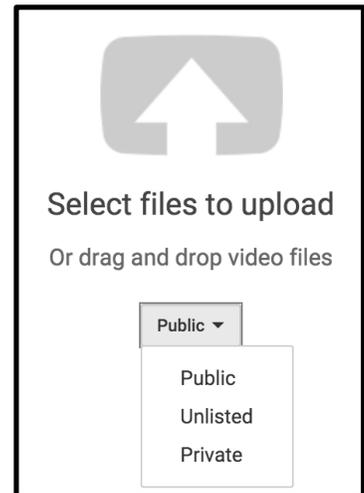
- Sign in or create a Google account by selecting “**Sign In**”
  - This is located on the top right of the youtube website.
- Enter or select a Google username or select “**Add account**” to create a new Google account.
  - This will also be how you will sign into Youtube.



## Step 2

### Uploading your Video File

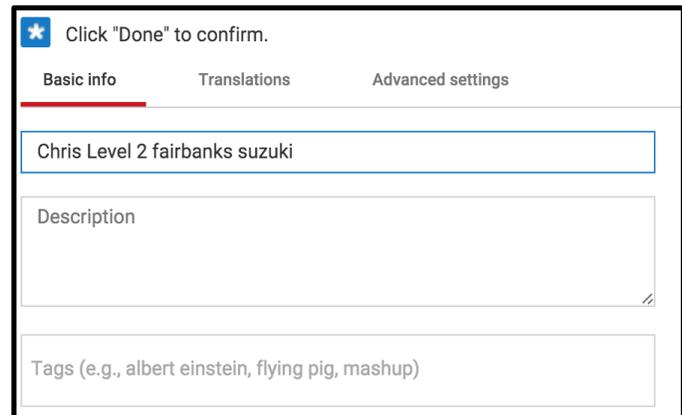
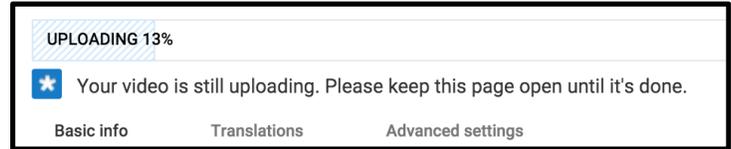
- The Upload button  is located on the top right of your page.
- Before uploading your video file, select either “Public or Unlisted” so the viewer will see your video when they click on the link to your video.
  - The “Private” setting only allows you to see the video on Youtube when you sign in. (**DO NOT SELECT THIS SETTING** – won’t work for evaluators trying to view)
  - “Unlisted” allows you to send a link of the video by email or text. (**Preferred**)
  - “Public” offers the same sharable link as “Unlisted” and allows viewers to search and find the video. (**May be selected**)
- Upload your video by pressing on “**Select files to upload**” or drag and drop the video file onto the Youtube webpage.



## Step 3

### Publishing Your Video File

- Your video file will begin uploading.
  - Upload time will vary due to the variety of size and internet speed.
- Name the video with the student's first name, level number, and "fairbanks suzuki".
  - Adding a description and tags are optional but not necessary.
- Press,  when the video file has been uploaded.
  - This will take you to a page that has the link to your video file.



## Step 4

### Sharing the Link

- copy the link provided by Youtube and send it to [carlson2025@yahoo.com](mailto:carlson2025@yahoo.com)

For a more complete video tutorial on how to upload a video file to Youtube, please watch this short Youtube tutorial.

<https://youtu.be/Hlxqk0iHp5w>